

Santa Barbara County Fire Department Planning and Engineering

Request for Address Information

Santa Barbara County Fire Department is the agency responsible for issuing and/or changing all addresses within its jurisdiction.

To begin the process of establishing or changing an address, fill out the attached Street Address Application form and return it to:

**Addressing
Santa Barbara County Fire Department
4410 Cathedral Oaks Road
Santa Barbara, CA 93110-1042**

Fees are for new or additional addresses only. There is no charge for address changes or verifications.

\$45.00 for the first address

\$2.00 for each additional address if request is made at the time of the initial address request and the property(s) are adjacent

***Make check payable to Santa Barbara County Fire Department
Include payment with application form***

Upon receipt of your complete application, a fire department inspector will review your request and issue the address or addresses. An address assignment notice will be provided. Please call 805-681-5523 if you have questions.

*If you need further assistance, please call 805-681-5523 regular business days,
Monday through Friday 8 am to 5 pm*

Applicant -

Attached is an address application for your to fill out, at your convenience. In addition to your completed application, a site map with the following information is required (**largest size accepted is 11" x 17"**):

- **Relative location of the parcel (e.g. – cross streets)**
- **Location of all existing and proposed structures on the property (i.e. – existing main residence, proposed ADU, etc.)**
- **Indicate location of access road for structure(s).**
- **Indicate location and general layout of driveway.**

A computer-generated site map is not required. If you prefer, as long as all the information we request is included and easy for the FD inspector to understand, a simple hand-drawing is fine. Also, if applicable, in the comment's section of the application, include your project's permit information.

Lastly, the fee for a single address is \$45.00, and \$2.00 for each additional address, as long as the structure(s) are on the same parcel, or adjacent parcels, and you apply for all addresses at one time. Payment should be made to the Santa Barbara County Fire Department. When ready, drop off in person or mail all required docs and payment to:

- **Santa Barbara County Fire Department**
Attn: Finance
4410 Cathedral Oaks Rd
Santa Barbara, CA 93110

Monday through Friday – 8:00 AM to 5:00 PM
Closed for Lunch – 12:00 to 1:00 PM

Target turnaround time for addressing is 20 business days or less from the day the submittal is received and deemed complete by our section's administrative staff.

If you have any questions, please let us know.

Planning and Engineering
Santa Barbara County Fire Dept.
Section: (805) 681-5523 | **Email:** pe.inquiries@countyofsb.org



**Santa Barbara County Fire Department
Planning and Engineering**

**4410 Cathedral Oaks Road, Santa Barbara, CA 93110
805-681-5523**

ADDRESS APPLICATION

Date _____

PROPERTY OWNER _____

Mailing Address _____

Email _____

Telephone _____

Applicant (if different from owner) _____

Mailing Address _____

Email _____

Telephone _____

ASSESSOR PARCEL NO. (APN) _____

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ADDRESS TYPE (please check one) _____

☐ New Residential

☐ Additional Residence(s)*

☐ Change Residential

☐ New Commercial

☐ Additional Commercial*

☐ Change Commercial

*ADDRESS TO BE REVIEWED _____

Street Number/Name

Please provide a drawing or map showing location of access road and relative location of parcel

COMMENTS _____

Copy of Address Assignment to

☐ Applicant

☐ Owner

PAYMENT \$

Check #

or ☐ Cash Payment

TO BE COMPLETED BY THE FIRE DEPARTMENT

ADDRESS ISSUED _____

Street Number / Street Name / Area

Inspector Signature _____ Date _____

Comments _____